



The Toronto Golf Club

Application for Employment

To Applicant: We appreciate your interest in our Club and assure you that we are sincerely interested in your qualifications. A clear understanding of your skills and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

JOB INFORMATION

Today's Date: _____

Position applied for: _____ Rate of pay expected: _____

Would you work: Full-time _____ Part-time _____ Student _____ Permanent _____ Seasonal _____

If your application is successful, on what date will you be available for work? _____

Have we previously employed you? _____ If yes, when? _____

List any friends or relatives working for us: _____

PERSONAL INFORMATION

Name _____ Telephone No. _____
Last First Middle

Address _____
Street City Province Postal Code

RECORD OF EDUCATION

School	COURSE STUDY (Including Major Subjects)	Circle Last Year Completed				Did You Graduate?		List Diploma or Degree
		1	2	3	4	Yes	No	
Secondary	(Please DO NOT indicate name of school)	1	2	3	4	Yes		
					5	No		
Post-Secondary	(Please INDICATE name of school)	1	2	3	4	Yes		
						No		

PERSONAL REFERENCES (Applicants are asked not to list former employers, relatives, or members of the clergy.)

Name and Occupation	Address	Telephone Number

Are you legally entitled to work in Canada? _____

Have you ever been convicted of an offence for which a pardon has not been granted? _____

EMPLOYMENT

Beginning with your most recent, list all present and past employment.

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone #								

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
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	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone #								

May we contact the employers you have listed? _____ If not, indicate which one (s) you do not wish us to contact _____

Are there any other experiences, skills, or qualifications which you feel would especially fit you to work with the company? (attach separate sheet if you require additional space)

The facts set forth above in my application for employment are true and complete. I understand that, if employed, false statements on this application shall be considered sufficient cause for legal action.

Signature of Applicant

IMPORTANT NOTICE Legislation prohibits discrimination in employment practices because of age, ancestry, colour or ethnic background, creed, language (in the Province of Quebec), marital or civil status, nationality, national or social origin / condition, physical or mental disability / handicap, place of origin, political opinion, race, religion, sex, or sexual orientation, and any inquiries, verbal or written, which would require an applicant to disclose information about these areas, are strictly prohibited.