



# The Toronto Golf Club

## Application for Employment

**To Applicant:** We appreciate your interest in our Club and assure you that we are sincerely interested in your qualifications. A clear understanding of your skills and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

### JOB INFORMATION

Today's Date: \_\_\_\_\_

Position applied for: \_\_\_\_\_ Rate of pay expected: \_\_\_\_\_

Would you work: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Student \_\_\_\_\_ Permanent \_\_\_\_\_ Seasonal \_\_\_\_\_

If your application is successful, on what date will you be available for work? \_\_\_\_\_

Have we previously employed you? \_\_\_\_\_ If yes, when? \_\_\_\_\_

List any friends or relatives working for us: \_\_\_\_\_

### PERSONAL INFORMATION

Name \_\_\_\_\_ Telephone No. \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
# Street City Province Postal Code

### RECORD OF EDUCATION

School	COURSE STUDY (Including Major Subjects)	Circle Last Year Completed				Did You Graduate?		List Diploma or Degree
		1	2	3	4	Yes	No	
Secondary	(Please <b>DO NOT</b> indicate name of school)							
Post-Secondary	(Please <b>INDICATE</b> name of school)							

### PERSONAL REFERENCES (Applicants are asked not to list former employers, relatives, or members of the clergy.)

Name and Occupation	Address	Telephone Number

Are you legally entitled to work in Canada? \_\_\_\_\_

Have you ever been convicted of an offence for which a pardon has not been granted? \_\_\_\_\_

**EMPLOYMENT**

**Beginning with your most recent, list all present and past employment.**

Name and Address of Company and Type of Business	From		To		Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone #								

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	Mo.	Yr.	Mo.	Yr.				
	Describe the work you did:							
Telephone #								

May we contact the employers you have listed? \_\_\_\_\_ If not, indicate which one (s) you do not wish us to contact \_\_\_\_\_

Are there any other experiences, skills, or qualifications which you feel would especially fit you to work with the company? (attach separate sheet if you require additional space)

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The facts set forth above in my application for employment are true and complete. I understand that, if employed, false statements on this application shall be considered sufficient cause for legal action.

\_\_\_\_\_  
Signature of Applicant

**IMPORTANT NOTICE** Legislation prohibits discrimination in employment practices because of age, ancestry, colour or ethnic background, creed, language (in the Province of Quebec), marital or civil status, nationality, national or social origin / condition, physical or mental disability / handicap, place of origin, political opinion, race, religion, sex, or sexual orientation, and any inquiries, verbal or written, which would require an applicant to disclose information about these areas, are strictly prohibited.